



2020 Course Packet  
and  
Enrollment Forms

## FLDATS COVID-19 Protocol

Dear Students,

We hope this letter finds you and your loved ones safe and healthy. We are all excited to get back to some semblance of normalcy. At Florida Dental Assistant Training Schools, we wanted to outline what we are doing to keep you safe. Some of these precautions we have always taken, some are new in a post COVID-19 world. Regardless the safety of both you and our instructors are the utmost priority.

We have always taken infection control extremely seriously. We abide by the American Dental Association (ADA), Florida Board of Dentistry and Florida Department of Health recommendations to use standard precautions.

1. Take students temperatures prior to entering building
2. Students who are sick may not attend class until they have been tested and test negative.
3. Students must fill out a COVID-19 questionnaire. If students have tested positive, they may not attend class until they test negative.
4. Students who have been exposed to COVID-19 positive patients may not attend class for 14 days. They will need to make up missed classes during another session.
5. Students wear their own masks, face shields or protective eye covering.
6. Gloves will be provided by the school when working in the laboratory or treatment room.
7. Students will be issued a disposable gown when working in laboratory or treatment room situations.
8. Class size is limited to 12 students to allow for social distancing.
9. Students will be performing expanded functions on a model/Dexter head rather than another student.
10. Medical Grade Ultra Hepa Filter Air Purifiers cycle/filter air in treatment rooms as well as our classrooms every 15 minutes.
11. We use Cavicide to wipe all surfaces of each room between each patient/student contact.

We feel implementing these additional measures will take an extra step to keep both our students and instructors safe from all pathogens, even long after the COVID-19 crisis has passed.

Symptoms of coronavirus are reported as flu-like, with varying degrees of severity. While we do not know everything about this virus to date, individuals who are elderly and/or immunocompromised appear to be the most at risk of a severe infection. Below are a few links for more information, including measures to keep yourself and your family healthy:

- Prevention: <https://www.cdc.gov/coronavirus/2019-ncov/about/prevention.html>
- Symptoms: <https://www.cdc.gov/coronavirus/2019-ncov/about/symptoms.html>

Steps When Sick: <https://www.cdc.gov/coronavirus/2019-ncov/about/steps-when-sick.html>

We are here for you. Please let us know if you have any questions.

Catherine Swetland  
Director



## COVID-19 Health Questionnaire for FLDATS students

*This disclosure seeks information from you that we must consider before making decisions during the COVID-19 pandemic. It is important that you disclose to our school if you have any indication of having been exposed to COVID-19 or whether you have experienced any signs or symptoms associated with COVID-19. This helps us keep everyone safe and healthy. **If you answered yes to any of these questions, we ask that you not attend class for 2 weeks.** Thank you for your understanding and thoughtful consideration.*

Student Name (printed) : \_\_\_\_\_ TEMP: \_\_\_\_\_

### Questionnaire:

1. Are you suffering from OR have you experienced in the last two weeks any of the following symptoms?

Yes

No

- |                          |                          |                                    |
|--------------------------|--------------------------|------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Cough                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Fever                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Sore Throat                        |
| <input type="checkbox"/> | <input type="checkbox"/> | Shortness of breath                |
| <input type="checkbox"/> | <input type="checkbox"/> | Recent loss of taste/smell         |
| <input type="checkbox"/> | <input type="checkbox"/> | Diarrhea or gastrointestinal upset |
| <input type="checkbox"/> | <input type="checkbox"/> | Nausea                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Unexplained Headache               |
| <input type="checkbox"/> | <input type="checkbox"/> | Unexplained Fatigue                |

2. Have you tested positive for COVID-19?

Yes

No

3. If Yes, have you had 2 negative tests since testing positive?  Yes  No

4. Have you come in contact with any confirmed COVID-19 positive patients?

Yes

No

If yes, please explain. \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

*By signing this document, I acknowledge that the answers I have provided above are true and accurate.*

## **Program Outline**

***Program Title: Entry Level Expanded Functions Dental Assisting***

### **Program Objective**

The program will provide the student with the understanding of the structure and operation of the dental office, general anatomy of the head and neck, dental disease and transmission, infection control, diagnostic procedures, dental materials, instrumentation, four handed dentistry, OSHA compliances and other aspects associated with the clinical aspect of dentistry. The students will, upon completion, have the skills necessary to work in dental offices as an Expanded Functions Dental Assistant.

### **Program Description**

This program offers instruction in all requirements for a basic understanding of dentistry and proficiency of the fundamental tasks delegated to the dental assistant by a licensed dentist in the state of Florida. Upon completion of this program students are given a certificate to document completion of the fundamentals program. Program runs approximately 12 weeks and is held for 8 hours per week. Students participate in a mix of lecture and hands-on training in a dental clinic using the materials and methods they learn in lecture. This gives the student hands-on experience in all areas of dental assisting using the treatment rooms, laboratory, x-ray facilities, and office area. During the lecture portion the student views slides presented by an instructor. There is time for questions, answers, and review. The second part of the class focuses on learning and practicing skills utilizing office treatment rooms, Labs, and equipment.

### **Credential Issued**

Expanded Functions Dental Assistant Certificate; awarded with satisfactory completion of all program work and state certification exam (written and clinical) with a 75% or higher.

Radiology Certificate; awarded with satisfactory completion of all program work and state certification exam (written and clinical) with a 75% or higher. Student will need to be under the supervision of a licensed State of Florida Dentist for three (3) months, prior to submitting their application of completion to receive radiology certification.

### **Classroom format**

Training is offered in 8 terms throughout the year. Each term runs 12 weeks. The classes are held once a week on Saturdays from 8:00 a.m.-5:00 p.m. or Monday and Wednesday evenings from 6:00p.m.-10:00p.m. Students participate in a mix of lecture and laboratory-hands on training in a dental clinic, using the materials and methods they learn in lecture. This gives the student hands-on experience in all areas of dental assisting using the treatment rooms, laboratory, x-ray facilities, and office area. During the lecture portion the student views slides presented by an instructor. There is time for questions, answers, and review. The second part of the class focuses on learning and practicing skills utilizing office treatment rooms, Lab, and equipment.

## **Length of Program**

The program runs for twelve (12) consecutive weeks on Saturdays from the hours of 8:00a.m.- 5:00p.m. with an hour for lunch. Monday and Wednesday evenings from 6:00pm-10:00pm with two, ten-minute breaks at instructors' discretion.

Florida Dental Assistant Training Schools offers eight program starts per academic year. Please refer to Enrollment Agreement for dates.

*NOTE: All programs provide an overview of and introduction to the topics taught. The objective of each program is to provide vocabulary used in the dental office, demonstrate tasks performed, and allow students to practice these skills. These are short programs and are not intended to cover the subject matter in-depth. Each session is 8 hours in length. The sequence of programs is shown in the order given. The pre-requisite for each program is satisfactorily completing the one preceding it with a 75% or higher. Total length of program is 176 clock hours. One clock hour represents minimum of 50-minute period of direct instruction with a ten-minute break.*

## **Clock Hours**

**36 Theory Hours**

**60 Lab Hours**

**80 Externship Hours**

**176 Total Hours**

## **Entry Level Expanded Functions Dental Assisting Program Number and Title**

### **DA-101. The Dental Assisting Profession: History of Dentistry, Professional Dental Assistant, Role of EFDA, Dental healthcare team, Dental Law and Ethics 4 didactic/ 4 clinical**

The session begins with an overview of the history of dentistry and its key contributors. The student is introduced to the role of the expanded functions dental assistant as part of the dental team and is oriented to the physical set-up of a dental office. Students are introduced to dental office and equipment, treatment operatories, sterilization and supply areas, laboratory, darkroom, reception, and other rooms including central vac and compressor. Dental law (direct/indirect supervision), dental ethics, and patient records will be discussed along with the importance of the Dental Assistants role in accurate record management.

### **DA-102. Sciences in Dentistry: Oral Embryology and Histology, Head and Neck Anatomy, Landmarks of the Face and Oral Cavity, Overview of Dentitions and Tooth Morphology 4 didactic/4 clinical**

The session includes introduction to the anatomy of teeth and their surrounding structures and the names of individual teeth. This includes types and functions of teeth, surfaces, features and tooth numbering systems. The student is given an overview of selected anatomical structures of and in the human skull as they relate to clinical dentistry. Preliminary charting will begin utilizing universal tooth numbering system. Identifying and charting of existing and missing teeth (including mixed dentition) will be completed.

### **DA-103. Oral Health and Prevention of Dental Disease: Dental caries, Periodontal Disease, Preventative Dentistry, Disease Transmission and Infection Prevention, Techniques of Disinfection of Surfaces, Instruments and Sterilization Methods, Chemical and Waste Management, Dental Water lines and Ergonomics 4 didactic/4 clinical**

Oral health including disease and prevention will be covered including preventative dentistry, periodontal disease diagnosis and treatment as well as introduction to dental caries. We will discuss the dental assistants' role in disease transmission and prevention according to CDC and OSHA regulations. Sterilization and disinfection techniques of surfaces as well as instruments and how to utilize personal protective equipment to prevent cross contamination as well as exposure to chemicals will be discussed. Specific attention will be given to HIV, its methods of transmission and prevention during the treatment of an HIV infected patient. Students will learn difference between chemical and waste management, disposal, regulation and recording of each as recommended by the CDC. Blood borne pathogens and exposure control plans will be introduced, discussed and documented. Students will practice techniques of instrument processing and sterilizing utilizing several different methods noting the advantages and disadvantages of each method. How to reduce microorganisms in the dental unit waterlines and ergonomics in the dental office to prevent injury and maintain health throughout your career.

### **DA-104. Foundation of Clinical Dentistry: Four-handed Dentistry, Instrument transfer, Isolation Techniques, Suctioning (HVE/saliva ejector), local anesthesia, nitrous oxide monitoring, patient positioning, handpiece maintenance. 4 didactic/4clinical**

This session includes demonstration and student handling of most commonly used hand instruments and their variations. Included are: hand pieces, burs, excavators, mirrors and explorers, carvers and files, and operative dentistry instruments. Four-handed dentistry is presented including operating zones, suction/evacuation, saliva ejectors, retractors, air and water syringes, exchanging of instruments (assistant to dentist and dentist to assistant), and bur replacement. Isolation techniques are presented and include use and placement of cotton rolls, gauze and dry aids. The definition and reason for use of rubber dams is presented along with associated equipment and how to place and remove the clamp, dam and frame.

**DA-105. Radiographic Imaging: Radiology Theory, and Practice of digital Intra-oral and Extra-oral X-ray Techniques, X-ray safety and Darkroom Procedures. 2 didactic/6 clinical**

The session begins with a presentation on radiation including what it is and what safety is involved. Students learn about radiology, purpose of x-rays, the dental assistant's responsibility, x-rays as a diagnostic tool, exposure, precautions, and how to take x-rays, techniques, components of the x-ray machine, x-ray terms and types of radiation, patient and dental assistant safety, and state regulatory requirements. Students learn intra-oral x-ray film placement on mannequins using paralleling technique. They use the Rinn x-ray positioning system for paralleling technique and bite wing tabs for utilization of bisecting technique. Students will be trained to take full mouth series of radiographs including periapical and bitewing films as well as panorex

**DA-106. Assisting in Comprehensive Dental Care: Amalgam and Composite Materials Instruments, Mixing, Curing, Tubs & Trays 2 didactic/6 clinical**

The session begins with a definition and discussion of operative dentistry, and examples of the 6 cavity preparations. Amalgams are presented including components, uses, instruments used in procedure, procedures and responsibilities of dental assistant, and amalgams with pins. A presentation of composites is given including components, uses, instruments used in procedure, procedures and responsibilities of dental assistant, and composites with pins. Esthetic veneers are presented. Students also learn about tub and tray systems including amalgam and composite tub and tray materials. Dental charting continues adding preliminary charting of existing and treatment planned restorations (digital and hand-written recording) after visual assessment of x-rays and intra-orally.

**DA-107. Dental Materials and Dental Specialties Part I: Cements, Liners, and Bases. 3 didactic/5 clinical  
Lab Alginate Impressions, model pouring and trimming, fabrication of bleaching trays and mouth guards.  
Oral Surgery and Periodontal Instruments and Materials (X-ray quiz)**

Students learn the purpose and types of cements. The session also covers the types and uses of cavity liners, bases, and varnishes. The instructor demonstrates study models, impressions (what qualities make a good impression), pouring, trimming, and wax bites. Students complete hands-on tasks and take upper and lower impressions and wax bites on each other. These procedures are completed in the operatory. Students then mix plaster/stone, pour, trim and mount their own models. Custom trays will be fabricated by students for whitening. Students keep the final product. Students will be introduced to the most common oral surgery and periodontal surgery instruments as well as a description of their role as a dental assistant during surgery, placement of periodontal dressings, placement and removal of common suture types as well as post-operative instruction. Students will learn and practice insertion and removal of dressing from alveolar socket in post-operative osteitis. **X-Ray Quiz \*\***

**DA-108. Pediatric Dentistry: sealants and coronal polishing, Mid-term Exam, CPR training and Certification 3 didactic/5 clinical**

Students will learn how to transition into Pediatric dentistry including pediatric procedures, special needs and pediatric patients, coronal polishing, fluoride types and applications. Placement of sealants reviewing isolation techniques, a review of plaque control programs, dental caries and nutrition. Review of slow-speed handpieces and polishing cups, bristle brushes and polishing materials (not to change the shape or contour of the tooth), Overview of dental trauma, child abuse, neglect and appropriate reporting. Taking and recording of blood pressure, pulse rate, respiration rate, oral temperature and case history. CPR training and certification exam, written mid-term exam.

**DA-109. Prosthodontics and Provisionals: Crown and Bridge Instruments and Materials, Making Temporary Restorations and Bite Registration.**

**2 didactic/6 clinical**

Porcelain/metal crowns, gold crowns, and inlays on articulators and on models are used for "touch and feel" demonstrations. Students learn about indications for use of crowns and bridges and component parts. Bridges and crowns are presented including types, role of laboratory, protocol and role of dental assistants in each step. Students will learn to make a quality custom provisional crown for both posterior and anterior restorations utilizing different materials as well as pre-formed crowns. How to pack and remove non-vasoactive retraction cord. Uses of impression materials used for fixed restorative procedures are presented with a variety of impression trays for quadrant and full arch impressions. Students will handle and mix all associated materials. How to cement provisional restorations with temporary cement (eugenol and non-eugenol) and complete removal of excess cement with non-mechanical hand instruments.

**DA-110. Dental Specialties Part II: Endodontic Materials and Instruments, Orthodontics and Job Interview Skills**

**4 didactic/4 clinical**

Students learn tools and techniques for diagnosis for a root canal and steps utilizing hand and rotary files, common irrigations and sealers used in most dental offices. Rubber dam isolation will be reviewed. Students will learn how to change bleach pellets for internal bleaching on a non-vital endodontically treated tooth. An introduction to orthodontics will include impressions and pouring technique for presentable study models, retainers and orthodontic appliances. How to select and size pre-sized bands and orthodontic wires without adapting, contouring, or trimming. How to place and remove pre-treatment spacers, change elastomeric ties and stainless-steel ligatures will be practiced on mannequins. Students will use temporary cement to cement properly contoured bands unattached to appliances and how to prepare teeth with conditioning agents prior to bracket placement. They will learn how to deal with the people in the dental office, both patients and co-workers. Includes understanding patient attitudes, reassuring the patient, personal appearance, dress codes, personal attitudes, and dental office do's and don'ts. Job interview techniques are presented including describing the type of job the dental assistant is seeking and what they offer the employer, locating employment opportunities, constructing a resume, interviewing skills, how to answer questions, and salary negotiation. Students practice a mock job interview from the telephone response to a one-on-one interview

**DA-111. Dental Administration and Communication Skills: Office Management, Front Desk Operation, Appointments, Billing Dental Insurance, Office Management Software, OSHA Regulations as it applies to Dental Assisting. Make up incomplete clinicals. Review and Practice for Final Exam**

**4 didactic/4 clinical**

The who, what, and why of OSHA is reviewed. This session focuses on a review of the role of the dental assistant relating to clinical dentistry. The student also learns the techniques of telephone answering, the protocol of patient scheduling, and how to make a patient comfortable. A review of all disciplines in dentistry as well as equipment and instruments included.

**DA-112. Final Written and Practical Clinical Exam, X-Ray Practical. Graduation and Awarding of Certificates and Pins**

\*\*Program number corresponds with the class and week in session (DA-101; dental assisting program 1 week 01, DA-102; dental assisting program 1 week 02)

\*\*Clock hour is equivalent of a 60-minute period with at least 50 minutes of instruction, either didactic or clinical.

\*\*Students must pass final exams with a minimum score of at least 75% to obtain certificates

## **Refund and Cancellation Policy**

A student may withdraw from Florida Dental Assistant Training Schools courses within the first 3 days of instruction to receive a full refund of tuition fees regardless of payment method. **Administrative fees are non-refundable after the initial 3-day cancellation period.**

Should an applicant/student cancel or is terminated for any reason, all refunds will be made according to the following policy and schedule regardless of payment method:

1. Cancellation must be made in person or by certified mail.
2. All monies will be refunded (except for the administration fee) if the applicant is not accepted by the School or if the applicant cancels within three (3) business days after signing the Enrollment Agreement and making initial payment. Any non-refundable fees become non-refundable after the initial 3-day cancellation period. An applicant not requesting cancellation by his/her specified starting date will be considered a student.
3. Termination date for refund computation purposes is the last date of actual attendance by the student, unless earlier written notice is received.
4. Refunds will be made within 30 days of termination or receipt of Cancellation Notice.
5. Should a student be terminated or request cancellation of this Enrollment Agreement after:
  - a) The third (3rd) business day, but before the first class, will result in a refund of all moneys paid, except for the \$150 administration fee.
  - b) After entering the program of training but prior to the second class. The refund will be computed on a pro rata basis on the number of hours scheduled to the total Program hours, less the non-refundable \$150 administration fee.
  - c) All students will receive a pro rata refund (except for the \$150 administration fee) if they cancel, withdraw, or are terminated through 40% completion of the program, regardless of circumstance.
  - d) If the school cancels a program, then the student will receive a full refund of monies paid.
6. A student can be dismissed, at the discretion of the administrator for insufficient progress, nonpayment of costs or failure to comply with the rules and honor code. Students dismissed will receive a pro rata refund (except for the \$150 administration fee) if they cancel, withdraw, or are terminated through 40% completion of the program.
7. There will be no refund for any student who is dismissed, cancels, withdraws or is terminated after completing more than 40% of the program. Re-enrollment may be offered, please refer to Catalog for guidelines.

## **Insurance**

Students must provide their own health insurance and other accident insurance. Florida Dental Assistant Training Schools, LLC will make every reasonable effort to prevent injury or illness but is not liable for the same in the event either should occur during instruction or thereafter beyond the allowance of Florida State Code. Prior to clinical rotations, students must show proof of liability insurance. This can be obtained for usually a nominal cost from online insurance providers such as <https://www.proliability.com/> or <http://www.hpsso.com/>

## **Health Screening and Immunizations**

Students are subject to obtaining Hepatitis vaccination series. It is the responsibility of each student to complete the entire series before entering any dental clinic rotation. The cost incurred is the responsibility of the student. Student is to show proof of completed series before entering any dental rotation.

## **Cardio Pulmonary Resuscitation (CPR) Training**

Students attending clinical rotations must maintain valid CPR certification. Satisfactory completion of the American Heart Association Basic Life Support for Healthcare Providers course is required. The CPR Course is included in the Entry Level Expanded Functions/ Radiology Course and is covered with tuition. If student misses the class, student will have to pay an outside facility to complete CPR certification. **There will be no second class offered!**

## **Graduation Requirements**

Students must attend 95% of all classes.

Successfully complete all course work with an average grade of 75% or better. This includes written and lab work as well as practical quizzes and exams.

Complete 80 hours of externship at assigned office.

Upon successful completion of all above requirements, students will receive a certificate of completion and will be eligible to take their state certification test for expanded functions dental assistant and radiology examinations.

## **Disclaimer**

By enrolling and satisfactorily completing the Florida Dental Assistant Training Schools program, we cannot guarantee employment. However, it is our goal to successfully place you in a hiring dental office as part of your externship. Florida Dental Assistant Training Schools faculty will provide you with the opportunity to learn the skills necessary to gain employment as an expanded functions dental assistant.



## Entry Level Expanded Functions Dental Assisting Program Application/Enrollment Agreement

### Step 1: Fill in Enrollment Information

*I hereby apply for enrollment in Florida Dental Assistant Training Schools license ID# 6255 hereinafter referred to as "School." A representative has provided me with a catalog, explained the programs, terms of the Enrollment Agreement, and awarding of an EFDA Certificate and Radiology Certificate on completion. I am 17 years or older.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Email: \_\_\_\_\_

City \_\_\_\_\_ State/Country \_\_\_\_\_ Zip \_\_\_\_\_

Cell phone [     ] \_\_\_\_\_ Work phone [     ] \_\_\_\_\_

Date of birth \_\_\_ / \_\_\_ / \_\_\_ / Social Security # \_\_\_ - \_\_\_ - \_\_\_ / \_\_\_ - \_\_\_ - \_\_\_

Past or present occupation \_\_\_\_\_

Current employer (if any) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Relationship \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone [     ] \_\_\_\_\_ Work Phone [     ] \_\_\_\_\_

**Highest level of education?**  High school  GED  Other \_\_\_\_\_

Name of School \_\_\_\_\_ City and State \_\_\_\_\_

*Please provide a copy of your High School Diploma, High School Transcripts, GED or College Transcripts*

Do you have any allergies or emergent issues you would like us to be aware of? Yes  No

\_\_\_\_\_

**STEP 2: Check Start Date, Tuition and Payment Options**

| <b>Program</b>   | <b>Clock Hours</b> | <b>Weeks</b> |
|------------------|--------------------|--------------|
| Dental Assisting | 176                | 12           |

| <b>Tuition Cost</b> | <b>Books</b>             | <b>Supplies</b>          | <b>Total Tuition Cost</b> |
|---------------------|--------------------------|--------------------------|---------------------------|
| \$3,395.00          | Included in tuition cost | Included in tuition cost | \$3,395.00                |

**Non-refundable Administration fee: \$150.00\***

**Total Program Cost \$3,545.00**

**Program Start Date** \_\_\_\_\_

**Anticipated Completion Date** \_\_\_\_\_

**Tuition includes:** Textbook, workbook, instrument guides, teeth models, scrub set, lab materials, 2-year CPR certification, employment guide, letter of recommendation, EFDA and radiology certification.

**PAYMENT OPTIONS**

**Option 1\***

- \$3,545.00** (\$3,395.00 plus **\$150.00 nonrefundable administrative fee**) paid in cash  
\*Textbook and all learning materials are included in the tuition fee.
- \$3,545.00** (\$3,395.00 plus **\$150.00 nonrefundable administrative fee**) paid by check  
\*Textbook and all learning materials are included in the tuition fee.
- \$3,545.00** (\$3,395.00 plus **\$150.00 nonrefundable administrative fee**) paid by **VISA, MasterCard, or Discover.**  
\*Textbook and all learning materials are included in the tuition fee.

**Option 2\*\***

- \$1,847.50** (\$1,697.50 plus **\$150.00 nonrefundable administrative fee**) paid by cash, check, or credit card (Visa, Mastercard, or Discover) prior to first day of class. **Remaining 2 payments will be processed on the following dates:**
  - 1<sup>st</sup> payment date: \_\_\_\_\_ Amount \$848.75
  - 2<sup>nd</sup> payment date: \_\_\_\_\_ Amount \$848.75

**Option 3\*\*\***

- Weekly payments (Contact administrator for payment agreement)**

\*Registration fee due at time of enrollment.

\*\*Option 1/2 payment due one week prior to start date

\*\*\*Option 3 Weekly Payments must be made in advance or concurrently with the class schedule. Payments must be current to attend classes.

**STEP 3: Read, Sign Your Name, Add Today's Date:**

**Notice to Buyer: Do not sign this Enrollment Agreement before you read it or if it contains any blank spaces. You are entitled to an exact copy of this signed Enrollment Agreement. Keep it to protect your legal rights.**

*I have read the terms and conditions contained in this Enrollment Agreement and the catalog which I have received, read, understand and agree to. This agreement constitutes a binding contract upon written acceptance by Florida Dental Assistant Training Schools.*

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

School Official: \_\_\_\_\_ Date \_\_\_\_\_

**-----Additional Information -----**

How did you hear about FLDATS? \_\_\_\_\_

Why do you want to be in the dental field? \_\_\_\_\_

Preferred name on Name Tag: \_\_\_\_\_

**Size of Scrub Top**

**Size of Scrub Bottom**

- XXS
- XS
- Small
- Medium
- Large
- Extra Large
- XXL
- 3XL
- Other \_\_\_\_\_

- XXS
- XS
- Small
- Medium
- Large
- Extra Large
- XXL
- 3XL
- Other \_\_\_\_\_

**For School Use Only**

- Immunization Screening-Hepatitis Series
- Insurance
- Option 1 Payment
- Option 2 (attach signed financial agreement)
- Option 3 (attach signed financial agreement)

## Hepatitis B Vaccine Form

### Acceptance:

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of being infected by blood borne pathogens, including Human Immunodeficiency Virus (HIV) and Hepatitis B Virus (HBV). This is to certify that I have been informed about the symptoms and the hazards associated with these viruses, as well as the modes of transmission of blood borne pathogens. I have received information regarding the Hepatitis B (HBV) vaccine. Based on the training I have received; I am making an informed decision to accept the Hepatitis B vaccine (HBV) and will obtain it on my own time prior to the first day of class at Florida Dental Assistant Training Schools (FLDATS). I understand that I must show proof of receiving this vaccine in the form of a letter and immunization form from my doctor. If I do not provide this documentation, I will be unable to participate in the course.

### Declination:

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk for acquiring Hepatitis B (HPV) virus infection. I have been given the opportunity to get vaccinated prior to enrollment at Florida Dental Assistant Training Schools (FLDATS). I understand that by declining this vaccine I continue to be at risk for acquiring Hepatitis B, a serious disease.

### Check One:

- I have not been vaccinated with the Hepatitis B vaccine inoculation and accept that I will be vaccinated prior to enrollment at Florida Dental Assistant Training Schools and will provide proof from my doctor prior to first day of class.
- I decline to be vaccinated of the Hepatitis B vaccine inoculation.
- I have already received the Hepatitis B series and have shown proof of this vaccination.

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Student Name

Student Signature

Date

- Immunization Records Attached

## Photo/ Social Media Consent/Release Form

### Authorization:

I hereby authorize Florida Dental Assistant Testing Center to use my photo and/or information related to my experiences with Florida Dental Assistant Testing Center and Staff. I authorize the use and disclosure of my name, photographic or video images and or testimonial for marketing purposes by Florida Dental Assistant Testing Center. I understand that information disclosed pursuant to this authorization may be subject to redisclosure and ay no longer be protected by HIPAA privacy regulations. Florida Dental Assistant Testing Center does not have to disclose to me or my legal representative, where appropriate, the specific information and/or photo to be used prior to release in the social media. My consent is freely given as a public service to Florida Dental Assistant Testing Center, without expecting payment. I release Florida Dental Assistant Testing Center and their respective employees, from any and all liability which may arise from the use of such news media stories, promotional materials, written articles, videotape and/or photographs.

### Purpose:

The photographic/ video images and or testimonial will be used for Social Media and/or Advertising.

### Revocability:

I understand that I may revoke this authorization at any time, but such revocation must be in writing and received by the practice via registered mail. Revocation affects disclosure moving forward and is not retroactive.

### Please print or type:

Name: \_\_\_\_\_

Address:

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Florida Dental Assistant Training Schools

### 2020 Term Dates

\_\_\_\_\_ **Spring A** – January 11, 2021 – March 31, 2021  
Monday and Wednesday Classes 6pm-10pm

\_\_\_\_\_ **Spring B** – April 12, 2021- June 30, 2021  
Monday and Wednesday Classes 6pm-10pm

\*\*\*All dates are subject to change. Enrollment needs to be completed one week prior to term start date. Make-up days will be scheduled if a recognized national holiday falls on a scheduled class date within one week of missed class.



## Florida Dental Assistant Training Schools Student Checklist

*Before acceptance into program, all items below must be submitted for approval.*

- Enrollment Forms Completed
- Payment Option Chosen and approved by school official
- Copy of State issued driver's license, passport or government issued Identification Card as proof of valid Identification.
- Copy of High School Diploma, High School Transcripts showing graduate certificate awarded, or GED
- Immunization Records or declination of Hepatitis B shot signature

Due by first week of school

- Liability Insurance Proof